

COUNCIL ON HOUSING  
Public Session  
Buena Vista Conference Center  
New Castle, Delaware  
April 11, 2012

**Motions**

- Approval of March 14, 2012 Minutes.

**May 9, 2012 Agenda Items**

- Results of strategic planning committee assignments.

**Important Dates**

- May 9, 2012 – next Council meeting.
- June 13 – OMB facilitator to attend June Council meeting.

Norma Zumsteg, Chair, called to order the public session of the Council on Housing at 1:00 p.m. on April 11, 2012. In addition to Ms. Zumsteg, the following Council members were present:

Pat Batchelor	Ralph Peters
Hugh Leahy	Ruth Sokolowski
Connie Louder	Vincent White
Donna Mitchell	

The following Council member was absent and excused from the meeting:

Russ Huxtable

Also attending:

Anas Ben Addi, Director, Delaware State Housing Authority (DSHA)  
Lynda Blythe, Administrative Specialist III, DSHA  
Matthew Heckles, Legislative and Policy Advisor, DSHA  
Guests present:

Larry Trunfio, Delaware State Office of Management and Budget (OMB)  
Justin Ryan, OMB

**APPROVAL OF MINUTES**

Ms. Batchelor moved that the Minutes of March 14, 2012 be approved as written. Mr. Peters seconded the motion and the Minutes were unanimously approved.

## **DSHA REPORT**

Mr. Ben Addi gave the following report:

### **Governor's Conference on Housing**

- Will be held Thursday, October 11, 2012 at the Dover Sheraton.

### **State Rental Assistance Program (SRAP)**

- Participants in the Step-Up program, which has now ended, will be transitioned into SRAP.
- Unused Step-Up program HDF funds will be transferred to SRAP.
- Funds will cover a 6-12 month reserve for use during the transition period.

### **Fair Housing**

- Georgetown
  - City Council, after receiving requests from HPC and the Housing Coalition, placed a moratorium on transitional housing.
  - Moratorium was lifted, and a task force formed to study housing needs, as a result of DSHA staff discussions with Georgetown.
- Sussex County New Horizons
  - Project is now in the hands of the Department of Justice.
  - DSHA has offered fair housing training to the Sussex County housing staff, Planning Commission, and Council.

### **Homeless Planning Council (HPC)**

- Funding for HPC housing counseling will now be treated as a contract between HPC and DSHA rather than through an annual HDF grant.
- Delaware Federation of Housing Counselors is similarly funded with a DSHA contract.

## **COMMITTEE REPORTS**

### **OPERATIONS**

Ms. Louder asked Mr. Heckles to report on the reappointment of Council members:

- All current members, whose terms have expired, are requested to submit new applications to the Governor's office.
- Mr. Heckles will send Council a link to the application to be completed and submitted to Lydia Prigg in the Governor's office.
- Progress is being made toward filling the current Council vacancies.
- Mr. Heckles will contact the Governor's office regarding appointing a representative from the mobile or manufactured housing community could be considered for Council membership.

## POLICY

Mr. Heckles reported the committee met and discussed various presentations to be made throughout the year:

- May – HDF non-profit agency developers.
  - Mr. Huxtable to coordinate presenters for the May 9<sup>th</sup> meeting.
  - Focus will be strategic planning regarding wants and needs, rather than detail.
- June - analysis to impediments to fair housing choice.
  - DSHA staff and/or Division of Human Relations staff will be invited to give the presentation.
- No presentations planned for July or August.
- DSHA departmental presentations will resume in the fall.
- A presentation by representatives from the non-profit advocacy community was suggested.

## STRATEGIC PLANNING

- Mr. Trunfio led Council in a continuation of the February 28<sup>th</sup> strategic planning session including a review of its summary report.
- A summary report of this meeting will be prepared, and sent to Council, by Mr. Trunfio prior to the May 9<sup>th</sup> meeting.
- Using the summary report, Ms. Zumsteg will assign tasks regarding key priorities, goals, and action items to the appropriate Council committees for presentation at the June 13<sup>th</sup> meeting.
- Mr. Trunfio will attend the June meeting to review this meeting's summary report, and Council's June meeting presentations, to prepare a final summary report.
- The final report, a copy of which will be attached to future Minutes, will be sent to Council by Mr. Trunfio.

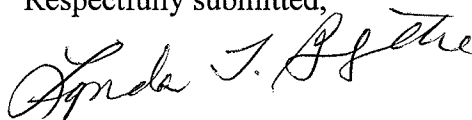
## SCHEDULING OF NEXT MEETING

The next meeting will be held on May 9, 2012, in the Community Building at Liberty Court in Dover, DE. *The location for this meeting has subsequently been changed to the Smyrna/Clayton Room at DelDOT in Dover.*

## ADJOURNMENT

Upon motion made by Mr. Peters, seconded by Ms. Louder, and unanimously passed by the Council, the meeting was adjourned at 4:02 p.m.

Respectfully submitted,



Lynda T. Blythe

Note: Copies of materials referenced as "attached" in these Minutes are available upon request.